

*BARNARD FIRE DISTRICT  
Regular Meeting  
December 12, 2022*

Present: Commissioners Norris, Cappon, Diederich, Gerhard, Williams, Secretary/Treasurer Sandy Ballou, Secretary/Treasurer Pattie Morris. Absent: Chief Andrews

Meeting was called to order at 6:00 p.m.

We were led in the Pledge of Allegiance by Lt. Scott Flynn.

Chairman Gerhard asked to join him in a silent moment of prayer, to remember all the people who were part of the Barnard Family and those who were touched by the Barnard family that are no longer with us, as well as remembering James Sauer the Mercy Flight Pilot and an Instructor killed this past year in an annual training. Also, the lives lost in the National Guard incident this past year.

Anyone from the public need to bring anything to the Board currently?

No one came forward

Chairman Gerhard asked if we received any correspondence since our last meeting.

- Received a letter from the United States Department of Labor mandating us to keep track of any work related illness or accidents for 2023.
- Received a letter from NYS Retirement with our final annual invoice to be paid in January. It is up \$39,000 from what we budgeted from our estimated invoice which they provided to us in September. This increase I'm sure is driven by the almost \$450,000 in overtime the District has paid out over the past year.
- I have three copies of the agreement with Bergmann that need to be signed tonight. The contract was approved already.
- We need a motion to move \$82,474 from our capital account to pay for some of the equipment we purchased for the new engine. We still have

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more equipment that needs to be expensed that has not been received yet.

**MOTION:** Commissioner Cappon seconded by Commissioner Williams approve moving \$82,474 from our Capital account to pay for some of the equipment purchased for the new engine. All commissioners present were in favor. No one opposed. Motion carries.

**MOTION:** Commissioner Norris seconded by Commissioner Diederich to approve the Regular Meeting Minutes from November 14, 2022. All commissioners present were in favor. No one opposed. Motion carries.

**MOTION:** Commissioner Cappon seconded by Commissioner Williams to approve the Workshop Meeting Minutes from November 21, 2022. 4 commissioners present were in favor, 1 Abstention. No one opposed. Motion carries.

We can continue our CD for any term, I would suggest that maybe we close it out on December 31<sup>st</sup>?

**MOTION:** Commissioner Cappon seconded by Commissioner Diederich to continue our CD that will come due on 12/16/2022 until December 31, 2022. All commissioners present were in favor. No one opposed. Motion carries.

Chief Stephen Andrews –

Monthly Chiefs Report ~ December 12th, 2022

2022 Total Runs

YTD 3538

January 395	February 263	March 320	April 306	May 353
June 308	July 288	August 323	September 304	October 366
November 302				

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
5	74	Fires in Structures
0	4	Vehicle Fires

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2	13	Brush, Field, Outside Fires
0	8	Dumpster, Rubbish, and all other fires
7	102	MVA
233	2517	EMS (YTD 69%)
0	6	Rescue events (land searches, rope, water/ice, RTF, trench)
21	223	Auto Alarms
5	43	Mutual Aid Given
8	145	Hazardous Conditions (fumes, gas leaks, CO, wires down)
21	403	All other Service calls (lock outs, water problems, good intent etc.)

Updates from the Fire Chief.

1 working residential fire in the Barnard District since the last report. No civilian or FF injuries and 5 dogs were assisted or rescued and appeared to be making a full recovery on scene. Dispatched to 3 shooting calls in 3 days. Unfortunately, 1 involved a double shooting. Excellent BLS lifesaving skills were noted by Dr Cushman of Group 4 and despite the nature of the wounds, the one victim remains alive today.

E-225 had the annual inspections and preventive maintenance completed last week, and this week the compartment door and associated repairs and painting is being completed.

FF 1 graduation last week for 70 local counties FFs for the year 2022. Dept FF Miller and FF Schneider graduated that evening.

Great news for town residents; besides the LUCAS device purchased last month by our Dept personnel, Chief DeRosa is very pleased to announce the FF's local union at North Greece has also just purchased a LUCAS device for their district.

Health Care Workers bonus program has been successfully applied for and includes vesting period 1 and 2.

District is submitting invoicing to OFPC for the Special Operations response to Erie County last month to recoup the labor costs for Lt. Johnson.

Requesting a resolution appointing Career Captain Charles Cappon to the role of District MTO effective this date.

Respectfully Submitted,

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Stephen M. Andrews  
Fire Chief

**MOTION:** Commissioner Norris seconded by Commissioner Diederich to appoint Career Captain Charles Cappon to the role of District MTO effective December 12, 2022. 4 commissioners present were in favor, 1 Abstention. No one opposed. Motion carries.

Last minute updates from Dean for CRR:

Monthly Report: December 2022  
Submitted By: Dean Smith

I am pleased to report that as 2022 draws to a close, I will have concluded many of my fall fire safety goals and objectives for the year. I have completed all my classroom presentations for the fall with the exception of Derech HaTorah Academy of Rochester. Derech HaTorah Academy of Rochester has requested that we hold off scheduling our annual presentation until after the holiday season. This past fall I modified our 1<sup>st</sup> grade and second grade programs. In first grade students learn to call 911. This past month I had dispatchers from the Office of Emergency Communication accompany me into the classroom. They were able to answer questions and assisted in role play as we utilized our phone simulator and practiced calling 911. Our second-grade program for the fall has traditionally been a tour of the fire station. Covid brought an end to this practice. When we emerged from covid we modified the program by bringing the tour to the school. It is not the same experience as coming to the fire station, but the lesson objectives are the same and students experience seeing a firefighter dress in turn out gear and see a fire truck. The school likes this format because it takes less instructional time away from the school day.

As the 2022 budget year draws to a close, I will replenish some of the fire district's educational supplies with the remaining funds left in my budget. I am currently checking my inventory and preparing a list of items.

At the present time I am scheduling and preparing for our winter programs. I typically start preparing for our annual Hazard House program and my second classroom visits. The annual Adopt- A- Hydrant program will

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go out to our area schools after the holiday break. I will be utilizing the fire district’s sign and Facebook page for several safety messages during the holiday and winter seasons.

Our Child Passenger Safety Seat Program will be undergoing a change starting in January. We have always held our monthly fitting station during the first week of the month. We started the program utilizing the first Wednesday of the month and changed this past year to the first Tuesday of the month. I am proposing another change. I would like to move our monthly fitting station to the Lake Shore Fire District and hold the event on the second Tuesday of each month from 3 pm – 7 pm. The event will continue to be staffed with technicians from Barnard FD, Lake Shore FD, and the Greece Police Department. There are two reasons for the move. The Barnard fire station will be undergoing a major renovation project and the station will be unavailable and the first Tuesday of the month seems to follow major holidays (New Year’s Day, Independence Day, Labor Day). It is hard to secure technicians especially in the summer months to staff these events and the events have been poorly attended by the public. I have had discussions with the Chief’s from each agency and this proposal is acceptable to all.

**Summary of Programs**

<b>Location</b>	<b>Date</b>	<b>Program</b>
Longridge School	10/25/22	4th grade program, 5 classes, 110 students
English Village School	10/26/22	Kindergarten, 6 classes, 120 students
Beatrice Place	10/27/22	Fall prevention
Lake Shore FD	11/1/22	Monthly Fitting Station, 2 seats inspected
English Village School	11/10/22	1stgrade, 6 classes, 123 students
Longridge School	11/15/22	3 <sup>rd</sup> grade program, 6 classes, 131 students
Longridge School	11/16/22	Fire Truck Ride
Longridge School	11/21/22	1 <sup>st</sup> grade program, 7 classes, 140 students

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Longridge School	11/22/22	2 <sup>nd</sup> grade program, 6 classes, 118 students
English Village School	11/22/22	Fire Truck Ride
Longridge School	12/5/22	Fire Truck Ride
Lake Shore FD	12/6/22	Monthly Fitting Station, 5 seats inspected

**Scheduled Programs**

Adopt A Hydrant program

Derech HaTorah Academy of Rochester 1/10/223 &  
1/11/23

Lake Shore FD Child Passenger Safety Seat Fitting Station 1/10/23

**MOTION:** by Commissioner Diederich seconded by Commissioner Norris to approve the Chief's report for December 12, 2022, as written and discussed. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

**Commissioner Diederich** – The meetings for the Capitol Project continue, with hopes that bids will go out to contractors the first week in February. Interior design rep from Begmann was here last week and will be here this week to finalize design elements.

**Commissioner Cappon** – Would like to make a motion for Chief Andrews, Asst Chief Dorgan, Secretary Treasurer Pattie Morris, Deputy Secretary/Treasurer Sandy Ballou and Dean Smith to receive a 2.5 % raise for 2023.

**MOTION:** by Commissioner Cappon seconded by Commissioner Diederich to give a 2.5% raise to Chief Andrews, Asst Chief Dorgan, Secretary/Treasurer Pattie Morris, Deputy Secretary/Treasurer Sandy Ballou and Dean Smith (CRR) starting with first pay period in 2023. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

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Commissioner Williams – Would like to go into executive session at end of regular meeting.

Also, he looked into the Plymovent situation and noted that when Ridge Road replaced theirs it cost them approximately \$25,000, so we would probably be looking at close to \$30,000. There are a couple of options he will look into after the first of the year. Lieutenant Flynn may have info from when he looked int it in the past.

Commissioner Norris – No Report

Chairman Gerhard – Received a letter from Chief Johnson from Ridge Road FD complimenting the staff of duty on November 23<sup>rd</sup> for a job well done. The Board appreciates all that our men and women do for our community.

- Suggested everyone start thinking about who they would like as Chairman and Vice Chairman for 2023.

**MOTION:** By Commissioner Cappon seconded by Commissioner Norris to nominate Norm Gerhardt as Chairman of the Board of Fire Commissioners for 2023. 4 commissioners present were in favor, 1 Abstention. No one opposed. Motion carries

**MOTION:** By Commissioner Norris seconded by Commissioner Diederich to nominate Dan Cappon as Vice Chairman of the Board of Fire Commissioners for 2023. 4 commissioners present were in favor, 1 Abstention. No one opposed. Motion carries

Secretaries Pattie and Sandy –

The organizational meeting is scheduled for Thursday, January 5<sup>th</sup> at noon at the firehouse. The promotional ceremony will be also on Thursday, January 5<sup>th</sup> at 6 p.m. at the Spencerport Exempts.

Also, we need to decide on if we are keeping the Insurance cancer rider for exterior volunteer firefighters for 2023 as we did in 2022.

**MOTION:** by Commissioner Cappon seconded by Commissioner Williams to continue the cancer rider for the Exterior Volunteer Firefighters as we had in

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2022. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

**MOTION:** Commissioner Norris seconded by Commissioner Diederich to approve invoices as audited on December 12, 2022, pending Chief Andrews approval. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** Commissioner Williams seconded by Commissioner Diederich to approve the Treasurer Report for November 2022. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** by Commissioner Cappon seconded by Commissioner Williams to go into Executive Session regarding personnel matters. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried. Time 6:45.

**MOTION:** by Commissioner \_\_\_\_\_ seconded by Commissioner \_\_\_\_\_ to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Meeting adjourned at \_\_\_\_\_ p.m.

Respectfully submitted,

Sandy Ballou  
Secretary  
Barnard Fire District