

*BARNARD FIRE DISTRICT
Regular Meeting
January 9, 2023*

Present: Commissioners Norris, Diederich, Gerhard, Chief Steve Andrews, Secretary/Treasurer Sandy Ballou.

Absent Commissioner Cappon, Commissioner Williams

Meeting was called to order at 6:00 p.m.

We were led in the Pledge of Allegiance by Lt. Flynn.

Chairman Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one came forward.

Chairman Gerhard asked if we received any correspondence since our last meeting.

- Email from Jeff Wilkinson (refer to Chief Andrews)

MOTION: Commissioner Diederich seconded by Commissioner Norris to approve the Regular Meeting Minutes from December 12, 2022. All commissioners present were in favor. No one opposed. Motion carries.

Chief Stephen Andrews –

Monthly Chiefs Report ~ January 9th, 2023

2022 Total Runs 3872

January 395 February 262 March 320 April 306 May 353 June 308 July
288 August 323 September 304 October 366 November 303 December 344

*BARNARD FIRE DISTRICT
Regular Meeting
January 9, 2023*

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
6	80	Fires in Structures
0	4	Vehicle Fires
1	14	Brush, Field, Outside Fires
0	8	Dumpster, Rubbish and all other fires
8	110	MVA
246	2763	EMS
0	6	Rescue events (land searches, rope, water/ice, RTF, trench
25	248	Auto Alarms
2	45	Mutual Aid Given
15	160	Hazardous Conditions (fumes, gas leaks, CO, wires down)
41	433	All other Service calls (lock outs, water problems, good intent, etc)

Updates from the Fire Chief;

All four groups completed training last week on the new pharmaceutical tracking software as well as the LUCAS device. This device when delivered shortly will be placed on the Duty Officers vehicle. After I have witnessed the device in use and having now completed the training myself, I am extremely excited about the benefits of this piece of equipment and the positive outcomes it offers certain situations with CPR in progress.

Requesting authorization to secure current civil service FF and FF/paramedic District list.

Year-end Department participation statistics along with the year-end training division report were emailed separately to you.

BARNARD FIRE DISTRICT

Regular Meeting

January 9, 2023

Apparatus will be rotated shortly so that E-223 will be in reserve and E-225 will be staffed. We will still be short chargers for the portables and hard suction sleeves on the reserve piece.

Requesting Executive Session this evening for 2 personnel matters.

Community Risk Reduction Division Monthly Report: January 2023

Submitted By: Dean Smith

The New Year is already off to a busy start. Several fire safety projects are in progress or are in the planning stage. As school starts back after the holiday break, I will be completing my fall presentations this month. The Derech Halorah Academy requested to hold off scheduling in the fall due to their busy school calendar and their holiday break. I am also in the process of scheduling our second classroom visits that take place during the winter and early spring months. I am also working with the other fire districts in town scheduling dates and preparing for our annual Hazard House program.

The annual Adopt-A-Hydrant Program is in progress. Information regarding the program went home to area school children this past week. The fire departments in the town are once again asking area school children to maintain the fire hydrants on their streets during the winter months. Each student that participates in the program will receive a certificate of appreciation from the fire department.

The Child Passenger Safety Seat program has some new changes for 2023. Starting this month Barnard will continue to co-host our monthly child passenger safety seat fitting station with the Greece Police Department and the Lake Shore Fire District. The fitting station event has moved from the first Tuesday of the month to the second Tuesday of the month. This was done because to many long holiday weekends (New Year's Day, July 4th & Labor Day) take place early in the month. It was difficult to secure staffing for the events, especially in the summer months and those months were also lightly attended by the public. With the upcoming construction taking place at Barnard, all fitting station events will be held at Lake Shore Station #2 on Ling Rd. for 2023.

*BARNARD FIRE DISTRICT
Regular Meeting
January 9, 2023*

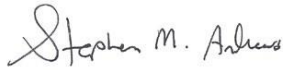
Summary of Programs

<u>Location</u>	<u>Date</u>	<u>Program</u>
Longridge School	11/21/22	1st Grade, 6 classes, 140 students
Longridge School	11/22/22	2nd Grade, 6 classes, 140 students
Longridge School	12/5/22	Fire Truck Ride
Lake Shire FD	12/6/22	Monthly car seat check, 5 seats inspected

Scheduled Programs

Adopt- Hydrant	
Hazard House	TBA
Lake Shore FD Fitting Station	1/10/23
Derech HaTorah Academy	1/18 & 1/19/23

Respectfully Submitted,



Stephen M. Andrews Fire Chief

MOTION: Commissioner Norris seconded by Commissioner Diederich to approve the Chief to take the Chief’s vehicle out of Monroe County to Dewitt for the NYS Career Chiefs Mtg on January 17-18, 2023. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Diederich seconded by Commissioner Norris to pull the Civil Service FF and FF/Paramedic list. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

RESOLUTION 23-06: By Commissioner Norris seconded by Commissioner Diederich to surplus the 2018 Chevy Tahoe, formally the Assistant Fire Chief Vehicle. Vin # 1GNSKDEC2JR271384, Mileage – approximately 67K.

Poll of Board Members –

Commissioner Diederich -	Yes
Commissioner Norris -	Yes
Chairman Gerhard -	Yes
Commissioner Williams -	Absent
Commissioner Cappon -	Absent

Three Yes Votes – Zero No Votes – Two Absent

*BARNARD FIRE DISTRICT
Regular Meeting
January 9, 2023*

RESOLUTION 23-07: By Commissioner Norris seconded by Commissioner Diederich to renew EAP for the calendar year 2023 @ the contracted price of \$1,500 for the year.

Poll of Board Members –

Commissioner Diederich -	Yes
Commissioner Norris -	Yes
Chairman Gerhard -	Yes
Commissioner Williams -	Absent
Commissioner Cappon -	Absent

Three Yes Votes – Zero No Votes – Two Absent

MOTION: Commissioner Norris seconded by Commissioner Diederich to approve Chief Andrews report for January 9th as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

RESOLUTION 23-08: By Commissioner Norris seconded by Commissioner Diederich to approve the following updated Barnard Fire District Policies and Policy numbers as of today January 9, 2023.

*BARNARD FIRE DISTRICT
Regular Meeting
January 9, 2023*

Policy Name	POLICY #
District Policy Approval Process	POL2023-100
Accounts Payable	POL2023-200
Capital Asset	POL2023-201
Code of Conduct	POL2023-300
Code of Ethics	POL2023-301
District Credit Cards	POL2023-202
Use of Fitness Center	POL2023-400
FOIL	POL2023-101
Harassment Policy	POL2023-304
Hazard Communication	POL2023-102
Investment	POL2023-203
Purchasing and Procurement	POL2023-204
Social Media	POL2023-306
Sexual Harassment	POL2023-305
Uniforms	POL2023-104
Whistleblower	POL2023-106

Poll of Board Members –

Commissioner Diederich -	Yes
Commissioner Norris -	Yes
Chairman Gerhard –	Yes
Commissioner Williams-	Absent
Commissioner Cappon -	Absent

Three Yes Votes – Zero No Votes – Two Absent

Commissioner Diederich –

Wednesday we will be having our Capitol Project meeting.

*BARNARD FIRE DISTRICT
Regular Meeting
January 9, 2023*

Commissioner Norris –

John asked what else was missing on the reserve engine. (hard suction hose, set of step chocks, hotel pack, combi tool, portable chargers). Still waiting for these to come in. He also requested when an apparatus goes out of service that he be notified with the information.

Chairman Gerhard – No report.

MOTION: Commissioner Diederich seconded by Commissioner Norris to approve all invoices as audited on January 9, 2023, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: by Commissioner Norris seconded by Commissioner Diederich to go into executive session for a personnel discussion starting at 6:29 and ending at 7:25. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

MOTION: by Commissioner Norris seconded by Commissioner Diederich to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Sandy Ballou
Secretary
Barnard Fire District