

*BARNARD FIRE DISTRICT
Regular Meeting
February 13, 2023*

Present: Commissioners Norris, Diederich, Gerhard, Cappon, Williams, Secretary
Treasurer Pattie Morris, Deputy Secretary Treasurer Ballou

Meeting was called to order at 6:00 p.m.

We were led in the Pledge of Allegiance by Sandy Ballou

Chairman Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one came forward.

Chairman Gerhard asked if we received any correspondence since our last meeting.

- Information from Canandaigua Bank regarding opening a CD with rates on the rise.

RESOLUTION 23-08: by Commissioner Cappon seconded by Commissioner Norris to appoint open a 90-day CD with \$3,000,000 with Canandaigua Bank with interest rate of 4.38%, this should give the District \$32,850 in interest for the 90-day note.

Poll of Board Members –

Commissioner Diederich	-	yes
Commissioner Cappon	-	yes
Chairman Gerhard	-	yes
Commissioner Norris	-	yes
Commissioner Williams	-	yes

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5 Yes Votes – 0 No Votes

MOTION: Commissioner Diederich seconded by Commissioner Cappon to approve the Organizational Meeting Minutes from January 5, 2023. All commissioners present were in favor. No one opposed. Motion carries.

MOTION: Commissioner Diederich seconded by Commissioner Williams to approve the Regular Meeting Minutes from January 9, 2023. All commissioners present were in favor. No one opposed. Motion carries.

Monthly Chiefs Report ~ February 13th, 2023

Year 2023 Total Runs

339

January 339

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
4	4	Fires in Structures
0	0	Vehicle Fires
0	0	Brush, Field, Outside Fires
0	0	Dumpster, Rubbish, and all other fires
8	8	MVA
259	259	EMS
0	0	Rescue events (land searches, rope, water/ice, RTF,
15	15	Auto Alarms
3	3	Mutual Aid Given
7	7	Hazardous Conditions (fumes, gas leaks, CO, wires down)
43	43	All other Service calls (lock outs, water problems, good

Updates from the Fire Chief.

The interview process has been completed for the selection of the two full time career fire fighters. Thank you to both Commissioners Cappon and Gerhard for assisting with this process.

The bidding process is underway for the building renovation project. Last week, the potential bidders had a walk thru of the facility and opportunity to ask

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questions. We are planning a second walk through opportunity this Thursday as well. The bids for all 4 contracts will be due and opened on February 23th.

We received the email of appreciation from the Spencerport Fire District for the response and assistance of E- 225 last weekend. Great job by the engine crew at the scene of the MVA with entrapment.

As we are preparing to move and store equipment during the renovations, we have a list of items prepared to be deemed surplus by the District.

- 13 turnout jackets
- 11 turnout pants
- 15 firefighter helmets
- 1 stokes basket
- 2 foam eductors
- 2 wheel chocks
- 1 pick
- 1 metal impact wrench
- 2 pitch forks
- 8 storz wrenches
- 1 spanner wrench
- 2 long shove knives
- 1 shovel
- 1 hatchet
- 1 prybar
- 1 robopack battery pack
- 3 5" threads
- 3 5" caps
- 2 storz couplings
- 1 gated ye
- 3 compressed gas regulators
- 1 officer's tool
- 3 fan hangers
- 3 hydraulic hoses
- 15 feet 1-1/2 hard suction hose

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- 1 grease gun bucket
- 1 SCBA carousel
- 4 30" pickets
- 2 robo packs
- 2 sawzalls
- 4 old iPads

Chief Andrews will post the surplus items in the coffee room and send out an email to all Barnard members, so everyone has a chance to be in the drawings for the surplus items.

MOTION: By Commissioner Cappon seconded by Commissioner Williams to declare the above-mentioned equipment as surplus and dispose of as Chief Andrews sees fit after member's have a chance to request an item. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

We have received the annual contract from Strong EAP back and is on file. A portion of the agreement provides for ongoing training for our personnel. Shortly we will begin reinforcing the services provided by EAP as well as additional training and support of our mental health for our responders.

Lastly, an update on Policies, GOPS, Directives and Informational Bulletins; Sandy is currently working on the next SMALLER batch of policies for review and approval. Our plan is to wait for these approvals, then add those to the original pile approved at the end of 2022. I will be then meeting with each group to review the structure, the content where new items were created and also the locations of the documents (radio room, and on-line access). Copies will be distributed to you for processing and approval in March.

Respectfully Submitted,

Stephen Andrews
Chief

RESOLUTION 23-09: by Commissioner Cappon seconded by Commissioner Diederich to appoint Jack-Henry Prince from the Monroe County Firefighter Civil

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Service List OC-67705 as a career firefighter/EMT with the Barnard Fire District effective February 27, 2023, pending passing the district physical and drug test; completing and passing firefighter 229 class. The starting salary commensurate with the current union contract of International Association of Firefighters, Local #4030. Conditions of employment are successful completion of one-year probation.

Poll of Board Members –

Commissioner Diederich	-	yes
Commissioner Cappon	-	yes
Chairman Gerhard	-	yes
Commissioner Norris	-	yes
Commissioner Williams	-	yes

5 Yes Votes – 0 No Votes

RESOLUTION 23-10: by Commissioner Cappon seconded by Commissioner Williams to appoint Matthew Edick from the Monroe County Firefighter Civil Service List OC-67705 as a career firefighter/EMT with the Barnard Fire District effective February 27, 2023, pending passing the district physical and drug test; completing and passing firefighter 229 class. The starting salary commensurate with the current union contract of International Association of Firefighters, Local #4030. Conditions of employment are successful completion of one-year probation.

Poll of Board Members –

Commissioner Diederich	-	yes
Commissioner Cappon	-	yes
Chairman Gerhard	-	yes
Commissioner Norris	-	yes
Commissioner Williams	-	yes

5 Yes Votes – 0 No Votes

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MOTION: Commissioner Diederich seconded by Commissioner Cappon to approve Chief Andrews report for February 13, 2023, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

Both candidates were called by Chairman Gerhard and offered the position of Firefighter/EMT and both accepted.

Commissioner Norris –

- Engine 223 needs shocks, springs, and brakes. We need to utilize the engine check list always and update Chief Andrews if you feel things need to be fixed before everything goes wrong with the engine. Chief is working on an updated checklist.

Commissioner Williams – no report

Commissioner Diederich – no report but thank you for the fruit basket and cards sent after his surgery.

Commissioner Cappon –

- The two-phase interview process works very well. First a panel of 5 then it was 2 commissioners and the Chief.
- The bid information was published, and we had two walk-throughs to accommodate potential bidders. We are waiting for Bergmann to send invoices. Hopefully the Bergman issues have been resolved.
- Our biggest hurdles will be IT issues, Bryx, access – key fobs (multiple agencies need access to our station.)

Chairman Gerhard –

- He stopped in on the lithium battery class at our firehouse and it was very informative. Need to be very safe around any fire involving them.

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MOTION: Commissioner Cappon seconded by Commissioner Williams to approve all invoices as audited on February 13, 2023, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: By Commissioner Norris seconded by Commissioner Diederich to move our February 23 workshop to March 2 to accommodate the opening of the sealed bids for the renovations. At the March 2nd bids can be awarded. All Commissioners present were in favor, no one disapproved, no abstentions. Motion Carried. A notice will be sent to our designated newspaper noting the change.

MOTION: by Commissioner Cappon seconded by Commissioner Norris to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Meeting adjourned at 7:34 p.m.

Sandy Ballou/Pattie Morris
Secretaries
Barnard Fire District