

*BARNARD FIRE DISTRICT*

*Regular Meeting*

*January 25, 2024*

*Present: Commissioners Cappon, Diederich, Williams, Norris, Chief Andrews, Assistant Secretary/Treasurer Sandy Ballou, Secretary Pattie Morris. Absent: Commissioner Gerhard*

*Meeting was called to order at 12:30 p.m. by Commissioner Cappon*

*We were led in the Pledge of Allegiance by Pattie Morris*

*Commissioner Cappon asked to join him in a moment of silence and reflection for the members of the Barnard Family who are ill or no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.*

*Commissioner Cappon asked if anyone from the public would like to come forward.*

- *No one from the public was in attendance.*

*Commission Cappon asked if there was any correspondence received or any dates of interest:*

- *Date of interest is February 15<sup>th</sup> Monroe County Fire District Officers at the Brook House at 6 p.m.*
- *Sandy Ballou has an email she would like to read:*

- *It is my pleasure to inform you that the Barnard Fire District has been awarded a \$5,000 PERMA/NYSAFC mini grant for a gear washer or dryer purchase. PERMA is very glad to assist the district with this need.*

*As per the grant announcement, please ensure the equipment is ordered within 45 days of this notification (March 9, 2023) and send me your order documentation.*

*After taking delivery, send me your invoice and I'll get you the reimbursement paperwork to complete.*

*Reach out if you have any questions.*

*Sincerely,*

*Pete Frisoni  
Public Safety Risk Management Specialist*

*PERMA*

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We will work on getting three quotes for a dryer and get it ordered before March 9<sup>th</sup>.

**RESOLUTION 24-06:** by Commissioner Williams seconded by Commissioner Norris to approve the following policies that have been edited by our legal counsel. Use of Assigned Take-Home Vehicles; Drug and Alcohol Testing; Travel; Internet & Computer Use; Public Comment.

Poll of Board Members –

Commissioner Diederich -	yes
Commissioner Williams-	yes
Commissioner Norris -	yes
Commissioner Cappon -	yes
Chairman Gerhard -	Absent

4 Yes Votes – Zero No Votes – 1 absent

**RESOLUTION 24-07:** by Commissioner Norris seconded by Commissioner Williams to approve the following policies pending review by our legal counsel and the Unions: Employee Relationship Policy and Grooming and Appearance Policy.

Poll of Board Members –

Commissioner Diederich -	yes
Commissioner Williams-	yes
Commissioner Norris -	yes
Commissioner Cappon -	yes
Chairman Gerhard -	Absent

4 Yes Votes – Zero No Votes – 1 absent

**Chief Andrews**

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*Requests an executive session regarding a personnel matter and a contractual matter.*

**MOTION:** *Commissioner Norris seconded by Commissioner Williams to go into executive session to discuss a personnel issue. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

*Went into executive session at 1pm  
Returned from executive session at 1:25pm.*

*The District will be assigning Lieutenant Ballou to the Spring Recruit Firefighter Training program. In his absence we would like temporarily promote FF Hannafon to the rank of Acting Lieutenant assigned to Group 4.*

**MOTION:** *Commissioner Norris seconded by Commissioner Cappon to temporarily promote FF Hannafon to the rank of Acting Lieutenant assigned to Group 4, during the Spring Recruit Firefighting Training to take Lt Ballou's position in his absence. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

*Requests a resolution to authorize the participation of the following personnel to the Monroe County Special Operations Unit for 2024: Johnson, Metzler, Fuller, Cyr, Hlebowicz and Andrews.*

**RESOLUTION 24-08:** *by Commissioner Diederich seconded by Commissioner Williams to authorize the participation of the following personnel to the Monroe County Special Operations Unit for 2024: Johnson, Metzler, Fuller, Cyr, Hlebowicz and Andrews.*

*Poll of Board Members –*

<i>Commissioner Diederich -</i>	<i>yes</i>
<i>Commissioner Williams-</i>	<i>yes</i>
<i>Commissioner Norris -</i>	<i>yes</i>
<i>Commissioner Cappon -</i>	<i>yes</i>
<i>Chairman Gerhard -</i>	<i>Absent</i>

*4 Yes Votes – Zero No Votes – 1 absent*

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*Discussion on planning the promotional ceremony/rededication of the fire Station. We are looking into the middle to end of March for this and keeping it at the Fire House, with a blessing of the firehouse, promotional ceremony and swearing in of the new hires. Thoughts were to have a dessert bar and invite our construction managers and other key players in our remodel as well as families of the honorees. Having members create a time capsule was also brought up.*

*We would like to deem the following assets surplus through the appropriate means: Water Cooler, Office Dividers and desks, Bedside tables, Lamps, Filing Cabinets, Portable Covid Dishwasher, Refrigerators, Misc Shop Equipment, Lockers, Turnout Gear Lockers, Microwave, AC Unit, Heaters, Cabinets, Stackable Chairs.*

**RESOLUTION 24-9:** *by Commissioner Williams seconded by Commissioner Norris to allow the Chief to declare excess assets as surplus and dispose of as he sees fit, keeping it fair and equitable.*

*Poll of Board Members –*

<i>Commissioner Diederich -</i>	<i>yes</i>
<i>Commissioner Williams-</i>	<i>yes</i>
<i>Commissioner Norris -</i>	<i>yes</i>
<i>Commissioner Cappon -</i>	<i>yes</i>
<i>Chairman Gerhard -</i>	<i>Absent</i>

*4 Yes Votes – Zero No Votes – 1 absent*

*Commissioner Diederich – He will have his physical on Tuesday February 6, 2024*

*Commissioner Norris – 223 is back and the DEF problem is resolved. The New Engine Committee met with John Alferi (Firematic) – we should consider getting a new truck before 2027 when the new emission standards go into effect.*

*Commissioner Williams – He is working on setting up and insurance meeting with Churchville Agency.*

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Commissioner Cappon – The renovation is ongoing and on the downswing. The Countertop and cabinetry are what is holding us up at this time.

Chairman Gerhard – Absent

**MOTION:** Commissioner Williams seconded by Commissioner Diederich to approve all invoices as audited on January 25, All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

**MOTION:** by Commissioner Norris seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed. No abstentions. Motion carried.

Meeting adjourned at 1:55 p.m.

Respectfully submitted,

Sandy Ballou/Pattie Morris

Secretary

Barnard Fire District