

BARNARD FIRE DISTRICT
Regular Meeting
December 9, 2024

Present: Commissioners Cappon, Gerhard, Williams, Norris, Chief Andrews, Secretary/Treasurer Pattie Morris, Department Vice President Dean Smith, absent Commissioner Bob Diederich and Secretary/Treasurer Sandy Ballou.

The meeting was called to order at 6:00 p.m.

We were led in the Pledge of Allegiance by Vice President Smith

Chairperson Gerhard asked to join him in a moment of silence for all the people who were part of the Barnard family and those who were touched by the Barnard family that are no longer with us. Keeping in our thoughts and prayers all our men and women first responders who do battle every day.

Anyone from the public need to bring anything to the Board currently?

No one from the public was in attendance, therefore no one came forward.

Chairperson Gerhard asked if we have received any correspondence since our last meeting and asked if there are any special dates that need to be noted.

- January 8th at 6 p.m. for dinner with the Chief

MOTION: Commissioner Williams seconded by Commissioner Cappon to approve the Regular Meeting Minutes from November 12, 2024. All commissioners present were in favor. No one opposed, Motion carries.

MOTION: Commissioner Norris seconded by Commissioner Williams to approve the Regular Meeting Minutes from November 26, 2024. All commissioners present were in favor. No one opposed, Motion carries.

Monthly Chiefs Report ~ December, 2024

Year 2024 Total Runs 3571

January 345 February 339 March 270 April 310 May 341 June 285 July 372 August 347

September 309 October 335 November 318

<u>Month</u>	<u>YTD</u>	<u>Incident Type</u>
3	45	Fires in Structures
1	4	Vehicle Fires
0	9	Brush, Field, Outside Fires

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2	19	Dumpster, Rubbish and all other fires
10	90	MVA
233	2536	EMS
0	3	Rescue events (land searches, rope, water/ice, RTF, trench, elevator)
20	295	Auto Alarms
1	55	Mutual Aid Given
9	136	Hazardous Conditions (fumes, gas leaks, CO, wires down)
39	379	All other Service calls (lock outs, water problems, good intent etc.)

Updates from the Fire Chief.

Two incidents of significance during the month of November.

- November 7th 2 engine crews responded as RTF's to handle the MPI declared at the bus roll over on Route 490 in Chili. Ut-227 was also used later in the day to transport those out-of-town patients that were being released from the hospitals to local hotels for temporary lodging.
- On November 11th crews responded just before 5:00 am to 843 Stone Road. Upon arrival 1 home collapsed after an explosion and was actively burning with fire also involved the exterior and roof line of the neighboring house. Three patients were transported to the burn unit. The investigation continues currently.

The Captains and Chiefs will be completing the next level of management training with the DiSC program this week.

Annual turnout gear inspection has been completed for 2024.

Two personnel remain out of work for injuries/illness that are not work related.

Annual fit testing has also been completed for 2024 for all interior personnel.

Reminder of the annual Department Christmas party on the 21st of December.

Captain Johnson is currently reviewing the updated EMS coding for Barnard. The streamlined coding is expected to be in place in the first week of January, county wide.

Announced the Monroe County Fire Coordinator Steven Schalabba has accepted the Assistant Chiefs role with the Brighton Fire District. The Barnard Fire District has appreciated Chief Schalabba's leadership and support as our Fire Coordinator for the past 16 years and he will be missed at the County Fire Bureau.

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Reviewing our operational needs with the replacement of the current Squad 226. One option being researched is to modify the existing Stonewell body and remount the body on a new cab and chassis. More to follow as we research our options and needs.

On behalf of the district administration, we wish all of the Fire Commissioners and their families a very Happy Holiday season.

Community Risk Reduction Division:

November 2024

Submitted By: *Dean Smith*

I am pleased to report that as 2024 draws to a close, I will have concluded many of my fall fire safety goals and objectives for the year. I have completed all of my classroom presentations for the fall with the exception of Derech HaTorah Academy of Rochester. Derech HaTorah Academy of Rochester has requested that we hold off scheduling our annual presentations until after the holiday season.

This past fall Firefighter Hlebowicz has been assisting me with our programs. Firefighter Hlebowicz was able to bring a fresh look to our programs and has improved our presentations.

This past month I concluded our Win A Ride to School on a Fire Truck Contest. Last month, during Fire Prevention Week students were asked to make a home fire escape plan and have a fire drill with their family. Typically, one student from each area, Barnard school, is selected as a winner. This year the winners at Longridge and English Village Schools had siblings who also attended the school. We had a full truck load of passengers on both rides with true family participation in the contest.

This past month I taught the Greece Central RTE program at Odyssey High School teaching a unit on fire extinguishers and assisted with the skills demonstration.

Last week Firefighter Hlebowicz and I were the guest speakers for a senior group at Bethany Church. We had an informal presentation on a variety of EMS topics ranging from recognizing the signs of a heart attack and stroke to preventing falls in the home.

In December I will be collaborating with the other Community Risk Reduction Specialist in town as we begin teaching CPR classes to the health classes at Greece Athena and Arcadia High Schools.

I will also be scheduling and preparing for our winter programs. I typically start preparing for our annual Hazard House program and my second classroom visits.

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The annual Adopt-A-Hydrant program will go out to our area schools after the holiday break. I will be utilizing the fire district's sign and Facebook page for several safety messages during the holiday and winter seasons.

Summary of Programs

Location Date Program

*English Village School 10/30/24 Kindergarten, 6 classes, 122 students
English Village School 11/5/24 1st grade, 6 classes, 119 students
Barnard FD 11/12/24 Child passenger safety seat fitting station, 6 seats inspected
Longridge School 11/14/24 1st grade, 6 classes, 123 students
Odyssey High School 11/15/24 RTE Program
Longridge School 11/19/24 Fire truck ride
Longridge School 11/19/24 4th grade, 6 classes, 120 students
Bethany Church 11/20/24 Senior program
English Village School 11/22/24 Fire truck ride
Longridge School 11/22/24 Kindergarten, 6 classes, 115 students
Longridge School 11/22/24 Longridge Friendsgiving community event
Scheduled Programs
Arcadia High School CPR classes 12/2, 12/3, & 12/5
Athena High School CPR classes 12/9, 12/10 & 12/13
Lake Shore FD Child Passenger Safety Seat Fitting Station 12/10/24*

Respectfully Submitted,



Stephen M. Andrews

Fire Chief

MOTION: *Commissioner Williams seconded by Commissioner Cappon to approve Chief Andrews report for December 9, 2024, as read and discussed. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.*

Vice President Dean Smith –

- *The Department elections were held on Thursday, December 5th with no changes in the governing side. We have no volunteer fire officers.*
- *The Department budget was passed*
- *Dean attended a recruitment/retention seminar. Many good ideas on the subject were brought up.*

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Commissioner Diederich – absent

Commissioner Norris – no report

Commissioner Williams – no report

Commissioner Cappon –

- He would like to request an executive session to discuss a personnel matter.

Chairman Gerhard –

- Thank you to all who reached out to Jackie and himself wishing him much happiness as new grandparents.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve all invoices as audited and approved December 9, 2024. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Williams seconded by Commissioner Cappon to approve Pattie to continue the savings CD at 4.45% for another 30 days after withdrawing \$500,000. to cover the bond wires. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: Commissioner Cappon seconded by Commissioner Williams to approve Pattie to continue the capital reserve CD at 4.4% for another 90 days All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: By Commissioner Williams seconded by Commissioner Norris to utilize the interest earned in our accounts to cover the shortages in budgeted accounts. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

MOTION: By Commissioner Norris seconded by Commissioner Williams to approve the Treasurer Report for November 2024. All Commissioners present were in favor. No one disapproved. No abstentions. Motion carried.

Commissioner Gerhard –

- Asked the Board regarding the 2025 lineup for the Board. It was discussed and decided to keep the Board the same as this year, Chairman – Commissioner Gerhard – Vice Chairman – Commissioner Cappon.
- Discussed the annual organizational meeting and it was decided that the organizational meeting will be January 6th at 5:30 p.m. This organizational meeting will close and then the regular meeting will be held on January 6th instead of January 13th.

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- Attached to the meeting notes is a listing of all 2025 meeting dates.

MOTION: by Commissioner Cappon seconded by Commissioner Williams to go into executive session to discuss a personnel matter. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Went into executive session at 6:30 p.m.

Returned to regular session at 6:51 p.m.

MOTION: By Commissioner Cappon seconded by Commissioner Norris that non-union employees of the Fire District will be given raises as determined by the Board of Fire Commissioners pending their performance reviews. These raises will take effect the first pay period of 2025. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

MOTION: by Commissioner Norris seconded by Commissioner Williams to adjourn. All Commissioners present were in favor. No one opposed it. No abstentions. Motion carried.

Meeting adjourned at 6:52 p.m.

Respectfully submitted,

Pattie Morris

Secretary, Barnard Fire District

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Important Dates for
2025

Monday, January 6th – 12:00 – Organizational meeting Regular meeting to follow
Thursday, January 30th Commission meeting 12:30 p.m.
Monday, February 10th – Commission meeting – 6 p.m.
Thursday, February 27th - Commission meeting – 12:30 p.m.
Monday, March 10th – Commission meeting – 6 p.m.
Thursday, March 27th – Commission meeting – 12:30 p.m.
Monday, April 14th – Commission meeting – 6 p.m.
Thursday, April 24th – Commission meeting – 12:30 p.m.
Monday, May 12th – Commission meeting – 6 p.m.
Thursday, May 29th – Commission meeting – 12:30 p.m.
Monday, June 9th – Commission meeting – 6 p.m.
Thursday, June 26th – Commission meeting – 12:30 p.m.
Monday, July 14th – Commission meeting – 6 p.m.
No second meeting in July
Monday, August 11th - Commission meeting – 6 p.m.
Thursday, August 28th – Commission meeting – 12:30 p.m.
Monday, September 8th – Commission meeting – 6 p.m.
Thursday, September 25th – Commission meeting – 12:30 p.m.
Tuesday, October 14th – Commission meeting – 6 p.m.
Tuesday, October 21st - 6 p.m. – Public Hearing on Budget
Thursday, October 30th – Commission meeting – 12:30 p.m.
Monday, November 10th – Commission meeting – 6 p.m.
Tuesday, November 25th – Commission meeting – 12:30 p.m.
Monday, December 8th – Commission meeting – 6 p.m.
Tuesday, December 9th – District election 5 p.m. – 9 p.m.
No second meeting in December